



SOUTHEAST OHIO
CLASSICAL ACADEMY

Instructional Aide

Southeast Ohio Classical Academy (SOCA) is a classical charter school in Logan, Ohio. SOCA is a Hillsdale Member School through the Barney Charter School Initiative. For the 2025-2026 school year, grades K-7 will be served. SOCA will grow to K-12 by adding one grade level each year.

SOCA is now hiring founding faculty and staff members who will embody and execute the mission of Southeast Ohio Classical Academy:

To train the minds and cultivate the hearts of young men and women in moral character and civic virtue from a classical curriculum in the liberal arts and sciences.

Each staff and faculty member at Southeast Ohio Classical Academy is respected as a professional of the learning community. Staff and faculty are expected to live as role models for the parents who have entrusted our team with their children for formative instruction and care.

The Instructional Aide supports teachers in grades K-6 through assisting in classroom instruction, record keeping, preparation for lessons, supervision of students, and other duties as necessary.

Primary duties and responsibilities include:

- Tutoring and/ or testing students one-one-one or in small group settings
- Assisting teachers with lesson preparation and teaching in the classroom
- Supervising students during arrival, dismissal, recess, lunch, and other times throughout the day
- Assisting the teacher with tasks such as preparing resources for lessons, grading, printing and copy making, and record keeping
- Promoting a classroom culture of decorum, studiousness, order, joy, and wonder.
- Maintaining high expectations for both academics and behavior through a commitment to schoolwide policies and procedures and the classical model.
- Timely completion of assigned professional development and required training.



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Required qualifications and characteristics of an Instructional Aide:

- High school diploma or higher
- A high moral character that models the Core Virtues of SOCA
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- A love of learning for its own sake.
- Willingness to receive and implement coaching from observations and professional development opportunities in the pursuit of excellence as an educator.
- Willingness to prepare and participate in faculty seminars and meetings for personal and professional growth as a life-long student of classical education.

Desirable qualifications and characteristics of an Instructional Aide:

- Experience with a classical model of education
- Experience working in a school setting